

Manyame Rural District Council (Health Institutions Management) By-Laws, 2023

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IT is hereby notified that the Minister of Local Government and Public Works, has in terms of section 90 of the Rural Councils Act [*Chapter 29:13*] approved the following by-laws made by Manyame Rural District Council: -

Title

1. These regulations may be cited as the Manyame Rural District Council (Health Institutions Management) By-Laws, 2023.

Application

2. This by-law shall apply within the Manyame Rural District Council area of jurisdiction and any local government area in the administration, control and management of which is vested in Manyame Rural District Council.

Preamble

3. Manyame Rural District Council is committed to the goal of providing and maintaining a healthy and safe working and living environment, for its residents. This goal is only achievable by adherence to established objectives striving to exceed all obligations under applicable legislation, and by fostering an enthusiastic commitment to health, safety and the environment

within the organisation, contractors, visitors and most importantly the community under its jurisdiction. The by-law aims to give guidelines on the construction of health institutions, spell out how health institutions in the district shall operate, outline the role of the Council in health management, underline the duties of the health institution, outline the functions of the health committee, lay out the role of the community in health management.

4. Interpretation

“committee”- means the committee responsible for management of clinics and health services.

“community health levy”- means an agreed fee or levy collected for the development of the public Health Institution.

“council”- means Manyame Rural District Council

“health” – means a state of physical, mental and social well-being in which disease and infirmity are absent.

“Private Health Institution” – means any Health Institution not owned by government or council.

“Public Health Institution” - means any Health Institution owned by government or council.

5. The Committee

There shall be a Committee set by Council that will be responsible for the management of clinics and health services in the council area.

6. The Committee Role

- i) The Committee shall ensure that this by-law has been embraced by the community and stakeholders.
- ii) The Committee shall decide the area in critical need of health institutions to promote accessibility of health institutions in all wards.
- iii) The Committee shall mobilize resources for the construction of the health institutions through community participation.
- iv) The Committee shall set up a health centre committee at each health institution responsible for managing the institution for every five years.
- v) The Committee shall be in charge of all health issues in the district.
- vi) The Committee shall review existing health policies and make amendments where necessary.
- vii) The Committee shall build effective public participation in health matters.
- viii) The Committee shall set priorities for practical actions.

7. Establishment of a Public health institution

The establishment of a public health institution shall be based on the following:-

- i. The community on its own shall come up with the idea of a health institution.
- ii. The community shall sit for a meeting with their ward councilor alluding their need of a health institution.
- iii. The community shall come up with three sites, where the Health Institution is to be constructed in order of priority with Councilor's recommendation.

- iv. The councilor shall take the minutes and attendance registers to the council.
- v. Council shall visit the ward with necessary stakeholders to assess the extent of need.
- vi. Once the community comes up with the site for the health institution, the planning department shall help the community with the pegging of the stand.
- vii. The council shall partner with the community in constructing the Health Institution .

8. Commissioning of a Public Health Institution

For every public health institution to become functional the following shall be considered:

- i. A fully constructed Health Institution with requirements as per the requirements of the Ministry responsible for health and child care.
- ii. Fully equipped as per requirements of the Ministry responsible for health and child care
- iii. Adequate professional health staff certified by a Council Board responsible for certifying health professionals.
- iv. A certificate of registration from the Ministry responsible for health and child care
- v. Availability of staff houses.
- vi. The area shall be well fenced.
- vii. There shall be a nutrition garden.
- viii. There shall be running water.
- ix. Availability of electricity.
- x. Oxygen gases shall be available.
- xi. Fire extinguishers shall be available.
- xii. Availability of primary care services.
- xiii. Adequate general hands.
- xiv. Availability of waste management resources.

9. Requirements for the establishment of Private Health Institutions

- i. Permission from council to operate.
- ii. Land and operating space approved by Council.
- iii. Clearance and licence from the Ministry responsible for health and child care.
- iv. Private Health Institutions shall pay licences to council.

10. The Health Centre Committee (HCC)

The Health Centre Committee shall:-

- 10.1 be set up in every public health institution chaired by the ward Councillor so that it could be the intermediary between the community and the health center;
- 10.2 be localized to the ward in which the Health Institution serves;
- 10.3 take ownership and safeguard the Health Institution;
- 10.4 collect and manage community health levy;
- 10.5 facilitate developmental issues at the Health Institution;
- 10.6 mobilize resources for mother's shelter at every health institution; and

11. Auditing of Council Health Institutions

- 11.1) The Council shall audit Council health facilities.

12. Offences and penalties

Any Health Institution that contravenes any section of this by-law shall be guilty of an offense and liable to a fine as prescribed in the council budget or to prosecution, or to both such fine and prosecution.

13. Schedule of offences